

MILITARY VENDOR PROFILE FORM

Company Name	Email	Date
Company Address	Telephone	Website URL
	Fax	Years in Business
Preparer and Title	Sales Contact	Sales Manager
Primary Product/Service	Additional Information	

Management Structure

CEO/President	Manufacturing	Purchasing
Quality	Engineering	Traffic

Number of Employees

Quality	Production	Engineering	Facilities
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Shipping

Shipment Method

Terms of Payment

Special Equipment/Processes

Quality System IAW	MIL-Q-9858	Evaluation Date
	MIL-I-45208	Evaluation Date
	ISO-9000	Evaluation Date
	Other	Evaluation Date

References

(Preferably where end user is the US Government. Commercial references acceptable.)

Reference 1	Company	Contact
	Address	Phone

Reference 2	Company	Contact
	Address	Phone

Reference 3	Company	Contact
	Address	Phone

Yes No

Do you maintain a controlled Quality Procedure Manual?
If Yes, please send a copy to JGB as soon as possible.

Do you have a written procedure that describes administration of the Quality System?

Do you have a written procedure that details proper completion of test and inspection records?

Do you have a written procedure that specifies how long records are held?

Do you have a written procedure that details test/inspection processes used to verify product conformance?

Are receiving inspections performed on all incoming parts?

Do you have a written procedure that specifies criteria for approval and rejection of material?

Do you have a written corrective action policy?

Are the latest revision drawings used to inspect and test?

Do you have a written procedure to address regular calibration of test/inspection equipment?

Do you have a positive system for identifying the inspection status of material?

Do you have a written procedure to address the control of non-conforming material?

Is statistical process control currently a part of your quality system in regular use?

Do you have a written procedure for sampling inspection?

Do you have a written procedure that addresses handling, storage, age control, and delivery of materials?

Submit Form To:

**If you do not use Outlook email, please save this form and attach to the email system you use, and submit the form to dthurston@jgbhose.com*